



No.B.12017/2/25- LMC (Estt)
LUNGLEI MUNICIPAL COUNCIL
Convention Centre, Lunglei – 796701: Mizoram
Ph: 0372- 2323841 Email: lmcmizoram@gmail.com

Dated Lunglei, the 23rd of July, 2025

To

1. All Head of Offices, Lunglei
2. All Chairman, Local Councils, LMC Lunglei
3. All NGOs/Churches, LMC Lunglei
4. All Shop Owners, LMC area

Subject: SOP for Single Use Plastic within Lunglei Municipal Council

Sir/ Madam,

With reference to the subject mentioned above, I am forwarding herewith a copy of Standard Operating Procedures (SOP) for Single Use Plastic devised by Lunglei Municipal Council under **The Lunglei Municipal Council Plastic Waste Management Bye-Laws, 2023** for strict compliance and necessary action.

Enclo: As Stated

Yours faithfully,

(DONNY LALRUATSANGA)

Chief Executive Officer

Lunglei Municipal Council


Memo No.B.12017/2/25- LMC (Estt)

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Dated Lunglei, the 23rd of July, 2025

Copy to:

1. PA to Chairman. LMC for information
2. PA to Vice- Chairman, LMC for information
3. PA to Executive Councillors, LMC for information
5. All Councillors, LMC for information
6. All Officers, LMC for information


Chief Executive Officer
Lunglei Municipal Council



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STANDARD OPERATING PROCEDURES (SOPs) FOR SINGLE-USE PLASTIC WITHIN LMC AREA

1. RESPONSIBILITY OF LMC

- 1) To enforce **The Lunglei Municipal Council Plastic Waste Management Bye-Laws, 2023.**
- 2) To conduct and create awareness campaigns within LMC at various stakeholders.
- 3) To issue important and relevant orders, notices and circulars for concerned stakeholders.
- 4) Regular monitoring and checking of plastics usage and level of public compliance.
- 5) To regularly upload NPCB on single use plastic monthly.
- 6) To see and arrange the feasibility of replacement of plastics usage and substituted-materials/items above 120 Micron.
- 7) To collect, transport plastic items and proper disposal of the banned plastics.

2. RESPONSIBILITY OF GOVT OFFICES/INSTITUTIONS/BANKS/ANY OTHER OFFICES AS WASTE GENERATOR:

- 1) To implement plastic segregation at source
- 2) To maintain monthly plastic-waste generate in Form-II of Annexure B
- 3) To store plastic waste separately in authorized storage bins or bags.
- 4) To stop usage of plastics items in any official meetings and encourage glass made cups/jugs/papers
- 5) To appoint dedicated staffs for managing single use plastics for respective authorities.

3. RESPONSIBILITY OF LOCAL COUNCILS/NGOs/CHURCHES/SHOP OWNERS AS WASTE GENERATOR:

- 1) To encourage banning of usage of single use plastics in meetings/conferences/feasts at all levels.
- 2) To promote awareness among members to refrain from using any kinds of single use plastics
- 3) All shops are instructed to immediately stop usage, sell and distribute banned-polythenes to customers and offer permissible plastics items and encourage papers/hand-made bags and undertaking as per Form-I.
- 4) To enforce segregation of plastics at source and promote awareness.

4. RESPONSIBILITY OF INDIVIDUALS/HOUSEHOLDS AS WASTE GENERATOR:

- 1) To enforce and implement plastics segregation at source
- 2) To encourage hand-made bags/clothing items for market purpose and segregate plastic in authorized bins
- 3) To encourage glass/steel groceries for kitchen use and promote awareness within the family.